

# SREENARAYANAGURU OPEN UNIVERSITY

## KOLLAM

### Abstract

UG & PG Examination Duties- Remuneration for Question Paper Setting and Valuation of Answer Books – Approved-Orders Issued.

### Examination Wing

U.O. No. 592/ Ex I /27/SOU/2023

Kollam, Dated 26/05/2023

- Read:-
1. Minutes of the meeting of the Syndicate Standing Committee on Examination , dated 17-01-2023.
  2. Minutes of the meeting of the Finance Council dated 11-02-2023.
  3. Minutes of the meeting of the Syndicate, dated 29-04-2023.
  4. Orders of the Hon'ble Vice Chancellor dated 25/05/2023.

### ORDER

In view of the conduct of examinations for the UG & PG Programmes, the Syndicate Standing Committee on Examinations vide paper read (1) above recommended the rate of remuneration applicable for various examination duties relating to question paper setting and valuation of answer books. The Finance Council has given concurrence to the above recommendations vide paper read (2) above with some minor changes. The Syndicate at its meeting held on 29-04-2023 considered the matter and resolved to approve the remuneration for question paper setting and valuation of answer books as given below.

Sl.No	Particulars	Rate of Remuneration
1	Question Paper Setting for examination of 3 hr duration	Rs. 1000/- ( UG) per set Rs. 1200/- (PG) per set
2	Answer key Preparation	Rs. 1000/- ( UG & PG)
3	Scrutiny of Question Papers	Rs. 1500 per 3 sets of Question Papers of 3 Hrs duration
4	Project work evaluation	Rs. 30/- for each ( UG & PG)
5	Assignment evaluation ( CIE )	Rs. 20/- for each (UG & PG)
6	Test paper/(1 hour ) evaluation ( CIE )	Rs. 10/- for each ( UG & PG )
7	Answer Booklet valuation	Rs. 30/- for each ( UG) Rs. 40/- for each ( PG )

8	Revaluation of Answer Booklet	Rs. 30/- for each( UG only)
9	Viva Board members(PG)	Minimum Rs. 1000/- up to 30 students and Rs. 10/- for each additional students
10	Pass Board members	Rs. 1000/ Sitting
11	Prevaluation Board members	Rs. 1000/ Sitting
12	Valuation Camp Director/ Officer	Rs. 800/- per day (For external officers only)
13	Chairman of Board of Examinations	UG Programme -Rs.5000/- per semester +Sitting fee/TA/DA as per rules PG Programme -Rs.6000/- per semester +Sitting fee/TA/DA as per rules
14	Chief Examiner	Rs. 10/- for each answer booklet of UG Programmes and Rs. 12/- for PG Programmes
15	Malpractice Prevention Squad members	Rs. 1250/- per day + TA/DA as per rules

Having considered the above resolutions of the syndicate, the Hon'ble Vice Chancellor has accorded sanction vide paper (4) above to implement the above rates of remuneration for all examinations of UG & PG Programmes.

Orders are issued accordingly.

**Dr. Gracious J.**  
**Controller of Examinations**

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**File No. Ex 1/27/SOU/2023**