

SREENARAYANAGURU OPEN UNIVERSITY

KOLLAM

Abstract

SOU- End Semester Examinations- Remuneration to Examination Centres- Revised Rates- Approved-Orders Issued.

Examination Wing

U.O. No. 593/Ex II/27/SOU/2023

Kollam, Dated 26/05/2023

- Read:-
1. 380 /CE/Ex 1 /A/REMESE/SOU/2021 dated 04/04/2022.
 2. Minutes of the meeting of the Syndicate Standing Committee , dated 13-12-2022.
 3. Minutes of the meeting of the Syndicate, dated 05-01-2023.
 4. Minutes of the meeting of the Finance Council dated 11-02-2023.
 5. Orders of the Hon'ble Vice Chancellor dated 25/05/2023.

ORDER

The remuneration for Centres of Examination for conducting the End Semester Examinations was approved vide paper 1 read above. However as per paper read (2) above the Syndicate Standing Committee on Examinations recommended to revise the rates of remuneration for examination centres. The Syndicate of the university paper read (3) above resolved to approve the recommended rates with the concurrence of the Finance Council.

Having obtained the concurrence of the Finance Council, the Hon'ble Vice Chancellor vide reference (5) accorded sanction to implement the revised rates of remuneration to Examination Centres as given below.

Sl. No	Designation/ Item	Rates of Remuneration
1	Chief Superintendent (1 for one Centre)	Rs. 1000/- for one session only
2	Exam Centre Coordinator (1 for one Centre, to be appointed by SGOU)	Rs. 900/- for one session only
3	Additional Superintendent (1 for one Centre, permissible only if the number of candidates is 500 or more during any session of a day)	Rs. 800/- for one session only
4	Invigilators (1 for 32 students)	Rs. 800/- per session
5	Superintendent (1 for one Centre)	Rs. 550 per day
6	Head Accountant (1 for one Centre)	Rs. 525 per day
7	Clerk (two clerks can be appointed if the number of candidates is 500 or more during any session of a day)	Rs. 500 per day
8	Typist/ Data Entry Operator (1 for one Centre)	Rs. 450 per day
9	Office Attendant/Peon (1 for one Centre)	Rs. 400 per day

10	Stationary/Contingent Charges	Rs. 5/- per student
11	Cost of taking print out of question papers	Rs. 2 for one paper (both sides)
12	Sweeper/Cleaning Staff(1 for one Centre)	Rs. 350 per day
13	Preliminary Arrangements	Rs. 25 per classroom of 32 candidates
14	Service Charges (Including electricity, water and internet charges)	Rs. 1000 per day
15	Examination Centre Rental charges	Rs. 100/- per session for each class room or Rs. 100/- for every 32 candidates if large halls with more seating capacity are used for examination purpose.
16	Postage for sending answer booklets and other documents	Actual charges for standard bundle parcel by India Post

The University Order read as paper (1) above stands modified to this effect.

Orders are issued accordingly.



Dr. Gracious J.
Controller of Examinations

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File No. Ex I/27/SOU/2023.