QP CODE	Enrollment Number:
B1004	Name:

# FOUR YEAR UNDER GRADUATE DEGREE EXAMINATIONS, APRIL 2025

# **First Semester**

**B.B.A** (Honours)

# SGB24BB101MC – Principles of Management

(2024 July admissions)

Time: 3 Hours Max Marks: 70

#### Section A

Answer any eight of the following questions in a word or sentence each. Each question carries 1 mark.

- 1. Write any two features of management.
- 2. List any two objectives of management.
- 3. Mention the name of the management principle that focuses on dividing work among individuals.
- 4. Who is the father of Human Relations Theory of management?
- 5. Name the term used to denote general programme of action towards the attainment of comprehensive objectives.
- 6. What do you know about job specification?
- 7. Expand the term ERG.
- 8. Mention the purpose of trait theory.
- 9. Name the factors of two factor theory.
- 10. Name a project management technique used for controlling.

(1X8=8)

# **Section B**

Answer any six of the following questions in two or three sentences each. Each question carries 2 marks.

- 11. List out any two differences between policies and procedures.
- 12. Mark any two essentials of a good plan.

- 13. What is delegation of authority?
- 14. List out the factors influencing job design.
- 15. What are the objectives of manpower planning?
- 16. Mention any two qualities of a good leader.
- 17. What is responsibility accounting?
- 18. List out the different training methods.

(2X6=12)

### Section C

### Answer any six of the following questions in one page each. Each question carries 5 marks.

- 19. Explain the Mintzberg's managerial roles.
- 20. Describe the different techniques of scientific management.
- 21. Write a short on Likert's four system of management.
- 22. Describe the types of organisations.
- 23. Discuss the benefits and limitations of External recruitment.
- 24. Explain the elements of directing function.
- 25. Describe the obstacles of controlling.
- 26. Explain the merits of budgetary control.

(5X6=30)

# Section D

#### Answer any two of the following questions in three pages each. Each question carries 10 marks.

- 27. What is Performance appraisal? Elucidate the methods of performance appraisal.
- 28. Discuss the barriers to effective communication and explain the methods to overcome the barriers.
- 29. Compare and contrast the techniques of controlling.
- 30. Discuss the responsibilities and functions of supervisors.

(10X2=20)