



# **SREENARAYANAGURU OPEN UNIVERSITY, KOLLAM**

(The State University for Education, Training and Research in Blended format, Kerala)

**Kureepuzha, Kollam, Kerala-691601**

*www.sgou.ac.in, e-mail: admission25@sgou.ac.in*

## **ADMISSION**

**2026 February Session**  
**(Academic Year 2025-26)**

## **PROSPECTUS**



**Chancellor**

Sri. Rajendra Vishwanath Arlekar

Hon'ble Governor of Kerala

**Pro Chancellor**

Dr. R. Bindu

Hon'ble Minister for Higher Education Government of Kerala

**Vice Chancellor**

Prof. (Dr.) Jagathy Raj V. P.

**Registrar**

Prof. (Dr). Abhilash Babu

**Finance Officer**

Smt. Saranya M. S.

**Controller of Examinations**

Prof. (Dr.) Gracious J.

**Cyber Controller**

Mr. Bijumon T

## Recognition

- Sreenarayanaguru Open University (SGOU) was established as a State Open University vide Ordinance No.45 of 2020 and subsequently Sreenarayanaguru Open University Act 1 of 2021 of the Kerala State Legislative Assembly has legitimized its identity.
- The University Grants Commission (UGC), Vide letter No.F.No.9-17-2020 CPP-I/PU dt. 07/05/2021 notified that Sreenarayanaguru Open University, Kollam, Kerala has been included in the list of Universities established as per 2(f) of UGC Act 1956.
- All academic programmes have UGC-DEB approval

## Other Valuable Information

- As per UGC notification, Degrees awarded by Sreenarayanaguru Open University are equivalent to the Degrees issued by any other recognized University offering programmes in the Physical/Regular mode. The Degrees from this University is recognised for higher studies and jobs, including PSC and UPSC with equal weightage of any other UGC recognised University,without any hurdles.
- Sreenarayanaguru Open University facilitates the provisions for pursuing Dual degree at UG/PG levels in sync with the UGC guidelines. It implies that a learner can get enrolled for a regular programme in any of the Universities/ affiliated colleges in the state can simultaneously do a programme of Sreenarayanaguru Open University and vice versa.
- Transfer Certificate (T.C.) is mandatory for admission however candidates who do not possess a Transfer Certificate (TC) must upload a self-attested undertaking specifying the reason for the same.
- There is no age restriction for admission.
- Liberal admission policy.
- Programme delivery ensures anywhere and anytime learning.

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## 1. Profile of the University

Sreenarayanaguru Open University was established by the Govt. of Kerala in September 2020 vide the Government Ordinance No. 45 of 2020. The University is named after Sree Narayana Guru, the great sage, philosopher, poet and social reformer of modern India. Having been established as the 15<sup>th</sup> State University of Kerala, Sreenarayanaguru Open University aims at strengthening the structural dynamics of academic operations for ensuring quality inclusive education for all regardless of age, creed, gender and religion through the Open and Distance Learning (ODL) mode. The territorial limit of the University shall extend to the whole of the State.

The University was officially dedicated by Sri. Pinarayi Vijayan, the Hon'ble Chief Minister of Kerala on 2<sup>nd</sup> of October, 2020. In pursuance of the legal procedures, Sreenarayanaguru Open University was accorded recognition under the section 2(f) and 22 of the University Grant Commission Act of 1956. The State Legislature of Kerala unanimously enacted Sreenarayanaguru Open University Act in January 2021.

The Act schemes out the governance of the University with the Chancellor as its head. By virtue of the office of Hon'ble Governor of Kerala, Shri. Rajendra Vishwanath Arlekar acts as the Chancellor of the University. Hon'ble Minister for Higher Education Dr. R. Bindu is the Pro Chancellor. Prof. (Dr.) Jagathy Raj V.P. is the Vice Chancellor.

As of now, the University is offering 30 UGC-DEB approved academic programmes. Out of the 16 UG Programmes, 06 Programmes are offered as Four Year UG Honours Programmes(FYUGP), with exit option at the end of the third year with UG degree on fulfillment of the requirements. 10 UG Programmes are of three year duration. 14 PG Programmes are of two year duration.

## 2. Pathway, Vision and Mission

The University has drawn up its vision, mission and pathway based on the broad institutional priorities discerned through the interactions with the public.

The University has begun its journey with the statement of the pathway. It reads as

Pathway: *Access and Quality define Equity.*

### Vision and Mission of the University:

Vision : *To increase access of potential learners of all categories to higher education, research and training, and ensure equity through delivery of high quality processes and outcomes fostering inclusive educational empowerment for social advancement.*

Mission : *To be benchmarked as a model for conservation and dissemination of knowledge and skill on blended and virtual modes in Education, Training and Research for normal, continuing, and adult learners.*

## 3. Campuses of the University

The campuses of the Sreenarayanaguru Open University, consist of its Headquarters at Kollam and the Academic Block (BSNL Building, Vellayittambalam) Kollam, five Regional Centres at Ernakulam (at Thrippunithura), Palakkad (at Pattambi), Kozhikode, Kannur (at Thalassery) and Kollam (Headquarters) and 44 Learner Support Centres across the state.

## Regional Centres:

The Regional Centres of Sreenarayanaguru Open University was established as per G.O(MS) No. 353/2021/HEdn dated 26.08.2021 of the Higher Education Department. It caters to the needs of the learners from the designated districts and is responsible for the Learner Support Centres in its jurisdiction. Each centre is headed by a designated Regional Director not below the rank of an Associate Professor and has the required administrative staff. The centre represents the University in all matters except the financial and legal in the region.

The Regional Centres are listed below:

Sl. No.	Location of Regional Centres	Affiliated Districts	Name, Phone Number and e-mail id of Regional Director
1.	Regional Centre, Kozhikode Govt. Arts and Science College, Kozhikode-673018  Phone Number: 0495 2920228	Kozhikode and Malappuram	Dr. PRADEEP KUMAR K.  9188922088  rckdirector@sgou.ac.in
2.	Regional Centre, Palakkad  SNGS College, Pattambi, Palakkad-679306  Phone Number: 9188922087	Palakkad and Thrissur	Prof. (Dr.) JOJOMON N.A.  9188922087  rcpdirector@sgou.ac.in
3.	Regional Centre, Ernakulam  Govt. Arts College, Thrippunithura, Ernakulam-682301  Phone Number: 0484 2927436	Ernakulam, Kottayam, Alappuzha and Idukki	Shri. TOJO MON MATHEW  9188922086  rcedirector@sgou.ac.in
4.	Regional Centre, Kannur  Govt. Brennan College, Dharmadom P.O,  Thalassery, Kannur- 670106  Phone Number: 0490 2990494	Kannur, Kasaragod and Wayanad	Dr. PRADEEP KUMAR K(i/c).  9188922089  rctdirector@sgou.ac.in
5.	Regional Centre Kollam.  Sreenarayanaguru Open University, Head Quarters.  At Academic Block, Vellayittambalam, Kollam-691003 Phone Number: 0474 2966841	Thiruvananthpuram, Kollam and Pathanamthitta	Prof. (Dr.) SOPHIA RAJAN  9188909901  sophirajan@gmail.com

## Learner Support Centres (LSCs)\*

The personal contact programme and counselling sessions take place at the Learner Support Centres (LSCs) of the University in selected colleges affiliated to various universities/ Govt. recognised institutions spread over all the districts of Kerala. The University shall ensure the availability of LSCs across all districts in the state of Kerala. However, the University reserves every right to reassign learners to an alternative nearby LSC, if deemed necessary.

The details of District wise Learner Support Centres as on date are given in the following table. However more LSCs will be notified depending upon the number of enrollment in each Districts.

Sl. No.	District	Name of LSC	LSC Coordinator
1	TVM	Mar Ivanios College Nalanchira, - 695015	Rajeev M.K-999559495 : <a href="mailto:mictvm@sgou.ac.in">mictvm@sgou.ac.in</a>
2		National College, Kallettumukku	Justin Daniel-940051864- <a href="mailto:justindanieljds@gmail.com">justindanieljds@gmail.com</a> , <a href="mailto:nctvm@sgou.ac.in">nctvm@sgou.ac.in</a>
3		St. Xavier's College, Thumba Perumathura Rd, TVM - 695586	Dr. Fr. Dominic Joseph S. J.-8281947592 <a href="mailto:varghesejosephs@gmail.com">varghesejosephs@gmail.com</a> , <a href="mailto:xavtmpa@sgou.ac.in">xavtmpa@sgou.ac.in</a>
4		Govt. Sanskrit College, Palayam	Dr. Sujith S. 8129292200-sujithyes@gmail.com <a href="mailto:sgoulsc.sktcollegetvm@gmail.com">sgoulsc.sktcollegetvm@gmail.com</a>
5		Kerala Hindi Prachar Sabha, Vazhuthacaud	DR.P.J.SIVAKUMAR 7907807622 Sunilkumar S.9446082170 <a href="mailto:sunilsasthavattom@gmail.com">sunilsasthavattom@gmail.com</a> <a href="mailto:KHPSABHA12@gmail.com">KHPSABHA12@gmail.com</a>
6		College of Engineering Attingal (IHRD)	Sri. Sreejith S 9895262333 <a href="mailto:sreejith@ceatingal.ac.in">sreejith@ceatingal.ac.in</a> <a href="mailto:sgoulsc.cea@gmail.com">sgoulsc.cea@gmail.com</a>
7	KLM	Fatima Mata National College	Santhini Villiam 9605582781- <a href="mailto:fmnklm@sgou.ac.in">fmnklm@sgou.ac.in</a>
8		TKM College of Arts & Science, Karikkode	Dr. Shehnaz S. R.9895429305-shehnazsr@gmail.com, <a href="mailto:tkmklm@sgou.ac.in">tkmklm@sgou.ac.in</a>
9		College of Engineering, Kottarakkara, (IHRD), Kollam	Prof. Jaferkhan P. 9895594923-jpskhan@gmail.com <a href="mailto:sgoulsc.cekottarakkara@gmail.com">sgoulsc.cekottarakkara@gmail.com</a>
10	PTA	College of Applied Science Adoor	Sheeba N. Jose 9495111844- <a href="mailto:casadoor@sgou.ac.in">casadoor@sgou.ac.in</a>
11		College of Engineering Aranmula, (CAPE), Pathanamthitta	Siju Koshy 9846399026-sjukoshy@gmail.com <a href="mailto:sgoulsc@cearanmula.ac.in">sgoulsc@cearanmula.ac.in</a>
12	ALP	M.S.M College, Kayamkulam,	Dr. Ashidha M.9400675515- <a href="mailto:msmkylm@sgou.ac.in">msmkylm@sgou.ac.in</a>
13		College of Engineering & Management, Punnapra, CAPE)	Prof. Shyma A. 9388068006- <a href="mailto:shyma@cempunnapra.org">shyma@cempunnapra.org</a> <a href="mailto:sgoulsc.cemp@gmail.com">sgoulsc.cemp@gmail.com</a>

14	KTM	Government College,Nattakom	M.S Somarajan-946540073 :gcnktm@sgou.ac.in
15		Deva Matha College, Kuravilangad	Mr. Reneesh Thomas 9447521011 reneesh.thomas@devamatha.ac.in sgoulsc@devamatha.ac.in
16	IDK	Government College, Kattappana, Idukki - 685508	Arunkumar T.A-7012063774-udayarun16@gmail.com <a href="mailto:taarunkumar@yahoo.com">taarunkumar@yahoo.com</a> , gckktp@sgou.ac.in
17	EKM	Maharajas College Kochi, Ernakulam - 682011	Dr. Suja N. R.-8547118725-maharajas@sgou.ac.in
18		Sree Sankara Vidyapeetom College, Sree Sankarapuram, Perumbavoor-683556	Anand Sankar C. .-9447597211 anandsankar@ssvcollege.ac.in ssvcpnbr@sgou.ac.in
19		Sree Sankara College, Kalady	Dr. Sujith A S 7907154363-sujithisnear@gmail.com sgoulsc.ssckalady@gmail.com
20		Govt. Model Engineering College, Thrikkakkara, (IHRD)	Prof. Manilal D. L. 9349276717-manilaldl@mec.ac.in sgoulsc@mec.ac.in
21	TSR	Sri. C Achutha Menon Government College, 682014	Lt. Dr. Siji M. U.-9846910293- gcthrissur@sgou.ac.in
22		Paramekkavu College of Arts & Science, Punkunnam, Thrissur	Dr. Nisha A. 9446596089-drnishapcas28@gmail.com sgoulsc.pcastsr1@gmail.com
23	PKD	SNGS Pattambi- 679303	Dr. Rajesh K. P.-8943258800-rajeshptb@gmail.com sngs@sgou.ac.in
24		Government Victoria College, Palakkad - 678001	Manikandan K.-9447741995-gvcpkd@sgou.ac.in
25		Mount Seena College of Arts & Science, Akalur, Palakkad	Prasad P. 9847610115-prasadparlassery@gmail.com sgoulscmcsckpd@gmail.com
26		MES Arts and Science College,Pattambi, Palakkad	Geetha V. P.-9946727648 -geethapadmanabhanvp@gmail.com sgoulsc.mesclgptb@gmail.com
27	MLP	Government College, Munduparamba, Malappuram - 676509	Dr. Sreevidya U.-9745925294-vidumanish2008@gmail.com gcm@sgou.ac.in
28		PTM Government College, Perinthalmanna, Malappuram - 679322	Shijin P.9495324770-ptm@sgou.ac.in
29		GEMS Arts & Science College, Ramapuram, Malappuram	Mr. Abdul Latheef Aslem C. 7012018533 ab.latheefaslam@gmail.com sgoulsc.gems@gmail.com
30		Amal College of Advanced Studies, Nilambur, Malappuram	Dr. Shihabudeen N.7012602273, 9846554084 drshihab@amalcollege.ac.in sgoulsc.amalcollege@gmail.com

31	KKD	Farook College, Kozhikode - 673632	Dr. V.P.C. Ubaid-9747318061-drubaidvpc@farookcollege.ac.in fck@sgou.ac.in
32		CKGM Government College, Perambra, Kozhikode - 673525	Jasleel K.-9496342028-jasleelkammottil@gmail.com ckgmkoz@sgou.ac.in
33		Government Arts and Science College, Meenchanda, Kozhikode - 673018	Lt. Dr. Sujin K. N.-8089771573-artsclt@sgou.ac.in
34		College of Applied Science, Kiliyanad, (IHRD), Kozhikode	Biju P. K. 9446255872-bijupk7@gmail.com sgoulsc.casclt@gmail.com
35		JDT Islam College of Arts & Science, Vellimadukunnu, Kozhikode	Ramesh N. 9447446073-rameshnarayan1221@gmail.com sgoulsc.jdticaskozhikode@gmail.com
36		College of Engineering, (CAPE) Vadakara, Kozhikode	Prof. Anupama K.9-400758503- anupama@cev.ac.in sgoulsc.vtk@cev.ac.in
37	WYD	NMSM Government College Wayanad - 673122	Vinod Thomas-9656577606-nmsm@sgou.ac.in
38		Govt. College Mananthavady, Wayanad	Sijo Mathew 9495647534-sjomundakutty@gmail.com sgoulscgcmdy@gmail.com
39		St. Mary's College, Sulthan Bathery, Wayanad	Dr. Joby N. G. 8301057428-jobyng22@gmail.com sgoulsc.smc@gmail.com
40	KNR	Government Brennen College, Kannur - 670106	Dr. Salini P. S.7994924419-shajivallangad@gmail.com brennen@sgou.ac.in
41		St.Joseph's College, Pilathara, Kannur - 670504	Dr. Subash John-9895336648-subhashjohn16@gmail.com stjosephsknr@sgou.ac.in
42		College of Engineering, Thalassery, (CAPE), Kannur	Prof. Ranjith K.9447739802, 7559064101-ranjithkuduvan@gmail.com sgoulsc@cethalassery.ac.in
43	KGD	Government College, Vidyannagar, Kasargod - 670142	Dr. Hasikh C. 8137895074-gck@sgou.ac.in
44		Nehru Arts & Science College, Kanhangad, Kasargod	Dr. Vinesh Kumar K. V. 9495868036-vinesh@nasc.ac.in sgoulsc@nasc.ac.in

*\* The University reserves the right to close or shift the learners of any LSC to another LSC upon the decisions of its competent authorities. The number of LSCs may increase/decrease as per the number of learners in each district. It is not mandatory for any of the existing LSCs to accommodate learners for all the programmes.*

## 4. Academics

With a view to promote interdisciplinary learning, the University has organized its Academic Programmes under the School System. Semester pattern is followed for the conduct of all the academic programmes. The duration of the Four Year UnderGraduate Programmes (FYUGP) will be four academic years spanning eight semesters. The duration of other U.G. programmes will be three academic years spanning six semesters and that of PG Programmes will be two academic years spanning four semesters.

*Learners who opt for FYUGP have the option to exit after 3 years. Based on the successful completion of the programme including the credit requirement in 3 years they will be awarded UG Degree (BA/BCom/BBA) in the relevant discipline/subject. The learners who complete the four-year programme successfully by fulfilling minimum required credits and other mandatory requirements will be awarded UG Honours degree.*

## 5. Schools of Studies

The Schools of Studies represent the academic divisions where disciplines with similar identities converge and sustain. The following Schools have been instituted by the University:

1. School of Humanities and Social sciences
2. School of Languages
3. School of Communications and Information Science
4. School of Law and Business Studies
5. School of Interdisciplinary and Trans-disciplinary studies.
6. School of Science
7. School of Vocational Education and Training.

## 6. Semester System

In tune with the UGC-DEB Regulations, the University has adopted the Choice Based Credit and Semester (CBCS) pattern in all the UG and PG Programmes. Each academic year consists of two semesters. The UG Honours Programmes under FYUGP encompass eight semesters (four academic years); the three year UG Degree Programmes have six semesters; and for PG Programmes there are four semesters (two academic years).

## 7. Parity with Regular Mode Degree

Sreenarayanaguru Open University offers each of its academic programmes with the prior approval of the University Grants Commission - Distance Education Bureau (UGC-DEB) . The Regulation 22 of the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, 2020 proclaimed "Equivalence of qualification acquired through Conventional or Open and Distance Learning and Online mode".

As per UGC notification, Degrees awarded by Sreenarayanaguru Open University are equivalent to the Degrees awarded by the conventional mode of any other recognised University. The Degrees from this University is recognised for higher studies and employment, including PSC and UPSC with equal weightage, without any hurdles.

## 8. Dual Degree Facility

Sreenarayanaguru Open University facilitates the provisions for pursuing dual degree at UG/PG levels in sync with the **UGC Guidelines for Pursuing Two Academic Programmes Simultaneously**. It implies that a learner can get enrolled for a regular programme in any of the approved Universities/Colleges elsewhere while pursuing a programme of the Sreenarayanaguru Open University and vice versa. Transfer Certificate (T.C.) is mandatory but

candidates who do not possess a Transfer Certificate (TC) must upload a self-attested undertaking specifying the reason for its unavailability.

## 9. Academic Programmes

As of now, the University offers 6 Under Graduate Programmes in Four Year Honours Programmes (FYUGP) with exit option at the end of third year with **the successful completion of the programme including the credit requirement in Three Years they will be awarded UG Degree (BA/BCom/BBA) in the relevant discipline/subject**, 10 Under Graduate programmes in Three Year pattern and 14 Postgraduate programmes including MBA and MCA (2 year). All the programmes are offered under the Choice Based Credit and Semester System (CBCS). The list of all the programmes of the University is given below:

### 9.1 Under Graduate Programmes:

#### 9.1.1. Four Year UG Honours Programmes (FYUGP)

With exit option at the end of 3rd year with UG Degree on successful completion.

Sl. No.	Programmes
1	BBA (Honours) with specialisation in HR/Marketing/Logistics & Supply Chain Management
2	B.Com (Honours) with specialisation in Finance/ Cooperation /Logistics & Supply Chain Management
3	B.A (Honours) English
4	B.A (Honours) Malayalam
5	B.A (Honours) History
6	B.A (Honours) Sociology

#### 9.1.2. Three -Year UG Degree Programmes

Sl. No.	Programme
1	B.A. Afsal- UI- Ulama
2	B.A. Arabic
3	B.A. Hindi
4	B.A. Sanskrit
5	B. A. Economics
6	B.A. Nano Entrepreneurship
7	B.A. Philosophy
8	B.A. Political Science
9	BCA (Bachelor of Computer Applications)
10	BSc Data Science and Analytics

### 9.1.3. Two-Year P.G Programmes

Sl. No.	Programme		
1	M.A. Arabic		
2	M.A. English		
3	M.A. Hindi		
4	M.A. Malayalam		
5	M.A. Sanskrit		
6	M.A. Economics		
7	M.A. History		
8	M.A. Philosophy		
9	M.A. Political Science		
10	M.A. Public Administration		
11	M.A. Sociology		
12	M.Com (Master of Commerce)		
13	MBA		
14	MCA		

## 9.2 Programmes Offered for the 2026 February Session

### 9.2.1 U.G Programmes

2026 Admission- LSCs offering the UG Programmes							
	3 Year U.G	4 Year U. G (FYUGP) with exit option at the end of 3rd year					
DIST.	ARABIC	ENGLISH	HISTORY	MALAYALAM	SOCIOLOGY	BBA	BCom
TVM	National College, TVM	Kerala Hindi Prachar Sabha, TVM	Govt. Sanskrit College, TVM	Kerala Hindi Prachar Sabha, TVM	Kerala Hindi Prachar Sabha, TVM	National College, TVM	Govt. Sanskrit College, TVM

DIST.	ARABIC	ENGLISH	HISTORY	MALAYALAM	SOCIOLOGY	BBA	BCom
KLM	TKM College of Arts and Science Kollam	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	TKM College of Arts and Science Kollam	TKM College of Arts and Science Kollam
PTA	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula
ALP	MSM College, Kayamkulam, Alappuzha	MSM College, Kayamkulam, Alappuzha	MSM College, Kayamkulam, Alappuzha	College of Engg. & Mgmt., Punnapra	College of Engg. & Mgmt., Punnapra	College of Engg. & Mgmt., Punnapra	College of Engg. & Mgmt., Punnapra
KTM	Deva Matha College, Kuravilangad	Govt. College, Nattakam, Kottayam	Govt. College, Nattakam, Kottayam	Govt. College, Nattakam, Kottayam	Govt. College, Nattakam, Kottayam	Deva Matha College, Kuravilangad	Deva Matha College, Kuravilangad
IDK	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki
EKM	Sree Sankara College, Kalady	Govt. Model Engg. College, Thrikkakkara	Sree Sankara College, Kalady	Sree Sankara College, Kalady	Govt. Model Engg. College, Thrikkakkara	Sree Sankara College, Kalady	Sree Sankara College, Kalady
TSR	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur
PKD	Mount Seena College of Arts & Science, Akaloor, Palakkad	Mount Seena College of Arts & Science, Akaloor, Palakkad	Govt. Victoria College, Palakkad	Mount Seena College of Arts & Science, Akaloor, Palakkad	Mount Seena College of Arts & Science, Akaloor, Palakkad	Govt. Victoria College, Palakkad	Govt. Victoria College, Palakkad

<b>DIST.</b>	<b>ARABIC</b>	<b>ENGLISH</b>	<b>HISTORY</b>	<b>MALAYALA M</b>	<b>SOCIOLOGY</b>	<b>BBA</b>	<b>BCom</b>
<b>MLP</b>	<b>GEMS Arts &amp; Science College, Ramapuram, Malappuram</b>	<b>GEMS Arts &amp; Science College, Ramapuram, Malappuram</b>	<b>GEMS Arts &amp; Science College, Ramapuram, Malappuram</b>	<b>PTM Govt. College, Perinthalmanna</b>	<b>GEMS Arts &amp; Science College, Ramapuram, Malappuram</b>	<b>PTM Govt. College, Perinthalmanna</b>	<b>GEMS Arts &amp; Science College, Ramapuram, Malappuram</b>
<b>KKD</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>	<b>JDT Islam College of Arts &amp; Science, Kozhikode</b>
<b>WYD</b>	<b>Govt. College Mananthavady</b>	<b>St. Mary's College, Sulthan Bathery</b>	<b>NMSM Govt. College, Kalpetta, Wayanad</b>	<b>NMSM Govt. College, Kalpetta, Wayanad</b>	<b>St. Mary's College, Sulthan Bathery</b>	<b>NMSM Govt. College, Kalpetta, Wayanad</b>	<b>St. Mary's College, Sulthan Bathery</b>
<b>KNR</b>	<b>College of Engg. Thalassery</b>	<b>College of Engg. Thalassery</b>	<b>College of Engg. Thalassery</b>	<b>St. Joseph's College, Pilathara</b>	<b>College of Engg. Thalassery</b>	<b>College of Engg. Thalassery</b>	<b>College of Engg. Thalassery</b>
<b>KGD</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>	<b>Nehru Arts &amp; Science College, Kanhangad</b>

## 9.2.2 P.G Programmes

2026 Admission- LSCs offering the PG Programmes					
	ENGLISH	HISTORY	MALAYALAM	SOCIOLOGY	MCom
TVM	Mar Ivanios College, Nalanchira, TVM	St.Xaviers College, Thumba, TVM	Mar Ivanios College, Nalanchira, TVM	St.Xaviers College, Thumba, TVM	Govt. Sanskrit College, TVM
KLM	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	Fatima Mata National College, Kollam	TKM College of Arts and Science Kollam
PTA	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula	College of Engg. Aranmula
ALP	MSM College, Kayamkulam, Alappuzha	MSM College, Kayamkulam, Alappuzha	MSM College, Kayamkulam, Alappuzha	College of Engg. & Management, Punnapra	MSM College, Kayamkulam, Alappuzha
KTM	Govt. College, Nattakam, Kottayam	Deva Matha College, Kuravilangad	Deva Matha College, Kuravilangad	Govt. College, Nattakam, Kottayam	Deva Matha College, Kuravilangad
IDK	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki	Govt. College, Kattappana, Idukki
EKM	Sree Sankara College, Kalady	Sree Sankara College, Kalady	Sree Sankara College, Kalady	Govt. Model Engg. College, Thrikkakkara	Sree Sankara College, Kalady
TSR	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur	Paramekkavu College of Arts & Science, Thrissur
PKD	Mount Seena College of Arts & Science, Akaloor, Palakkad	Govt. Victoria College, Palakkad	Mount Seena College of Arts & Science, Akaloor, Palakkad	Sree Neelakanta Government Sanskrit (SNGS) College, Pattambi, Palakkad	Govt. Victoria College, Palakkad

	ENGLISH	HISTORY	MALAYALAM	SOCIOLOGY	MCom
MLP	Govt. College, Munduparamba, Malappuram	Govt. College, Munduparamba, Malappuram	Govt. College, Munduparamba, Malappuram	Govt. College, Munduparamba, Malappuram	PTM Govt. College, Perinthalmanna
KKD	JDT Islam College of Arts & Science, Kozhikode	College of Applied Science, Kozhikode	JDT Islam College of Arts & Science, Kozhikode	Govt. Arts and Science College, Meenchanda	JDT Islam College of Arts & Science, Kozhikode
WYD	NMSM Government College, Kalpetta, Wayanad	St. Mary's College, Sulthan Bathery	Govt. College Mananthavady	St. Mary's College, Sulthan Bathery	NMSM Government College, Kalpetta, Wayanad
KNR	College of Engg. Thalassery	College of Engg. Thalassery	St. Joseph's College, Pilathara	College of Engg. Thalassery	College of Engg. Thalassery
KGD	Nehru Arts & Science College, Kanhangad	Nehru Arts & Science College, Kanhangad	Nehru Arts & Science College, Kanhangad	Nehru Arts & Science College, Kanhangad	Nehru Arts & Science College, Kanhangad

## 10. Eligibility for Admission

Sreenarayanaguru Open University offers admission to various undergraduate and postgraduate programmes and diploma/Certificate to all eligible learners and there is no age limit for admission.

The minimum educational qualifications for admission to the above academic programmes are enumerated below.

### UG Programmes of both 4 year duration and 3 year duration:

Sl. No.	Programme	Minimum Qualifications
1	B.A. Afsal- Ul- Ulama	A pass in the Higher Secondary Examination conducted by a Board/University at a Plus Two Level of Schooling (either through formal schooling or through open system or its equivalent) and recognized by the state of Kerala.
2	B.A. Arabic	-do-
3	B.A. English	-do-

4	B.A. Hindi	-do-
5	B.A. Malayalam	-do-
6	B.A. Sanskrit	-do-
7	B.A. Economics	-do-
8	B.A. History	-do-
9	B.A Nano Entrepreneurship	-do-
10	B.A. Sociology	-do-
11	B.A. Philosophy	-do-
12	B.A Political Science	-do-
13	BCA	-do-
14	B. Com	-do-
15	BBA	-do-
16	BSc Data Science and Analytics	-do-

### PG Programmes:

Sl.No.	Programme	Minimum Qualifications
1	M.A. Arabic	Any valid degree from a recognised University/Institution.
2	M.A. English	-do-
3	M.A. Hindi	-do-
4	M.A. Malayalam	-do-
5	M.A. Sanskrit	-do-

6	M.A. Economics	-do-
7	M.A. History	-do-
8	M.A. Philosophy	-do-
9	M.A. Political Science	-do-
10	M.A. Public Administration	-do-
11	M. A. Sociology	-do-
12	M.Com	-do-
13	MBA	-do-
14	MCA	-do-

**NB:**

- Degrees obtained from Universities which are **disqualified or not permitted by the UGC for offering programmes shall not be** eligible for admission to this University.
- Candidates who obtained degrees from institutions other than State/Central/Open Universities/Institutions are directed to produce **Equivalency certificates issued by any of the Universities in Kerala** at the time of admission/verification.
- As per UGC Public Notice F.No.12-1/2024(DEB-I) dtd 26-04-2024 HEIs are directed not to enroll any foreign nationals in Open and Distance Learning (ODL) programmes.

## 11. Admission Procedure

The Candidates who are seeking admission have to follow the Procedures given below so as to complete the admission process smoothly.

### Admission Notification

Notification for admissions will be published by the University both online and offline. Applicants must complete all the registration requirements before the last date notified including final submission after payment has been made.

**Notification for MBA and MCA Programmes have been issued separately. The Notification and Prospectus for MBA and MCA Programmes can be downloaded from the University website: [www.sgou.ac.in](http://www.sgou.ac.in).**

### Mode of Submitting Application:

Candidates seeking admission can apply ONLINE only. Before proceeding to submission of application, every applicant has to create a **personal unique e-Mail ID and possess a personal mobile number**, as it is mandatory as per UGC Rules. The University will use these contact details for all future communications.

As per the directions of the UGC Distance Education Bureau (DEB), any candidate seeking admission to any of the Universities in India for ODL mode programmes shall possess ABC ID and DEB ID. ABC ID can be used as a unified digital identity for all their academic pursuits. (It may be noted that ABC ID and APAAR ID are the same). Those who have a Digilocker account can create ABC ID and DEB ID through Digilocker. Alternatively, the applicants can use the link provided in the University website ([www.sgou.ac.in](http://www.sgou.ac.in)) for creating ABC ID and DEB ID. Those who have created ABC ID/ DEB ID earlier need not create it again. Applicants must provide their personal email ID and mobile number when creating their DEB ID. The login credentials for the University admission portal will be generated using the **E-mail ID and phone number registered on the DEB Portal**. If you find any **mismatch or error** in your **E-mail ID** or phone number registered for DEB ID, send an E-mail to [update.debid@gmail.com](mailto:update.debid@gmail.com) to request the necessary changes or updates. Attach a copy of your ABC ID card along with the email requesting the change. Make sure to provide accurate details in your request to ensure timely processing. The stepwise instructions assisting the applicants to do the online submission are available in the website ([www.sgou.ac.in](http://www.sgou.ac.in)) and admission portal (<https://erp.sgou.ac.in>) of the University.

## Fees and Mode of Remittance

Applicants have to remit I Semester Fees and Admission Fees and allied fees as stipulated for each programme, through the ONLINE mode only, without which they cannot complete the submission of application. Each candidate shall remit the fees online through the Admission Portal <https://erp.sgou.ac.in> or website of the University [www.sgou.ac.in](http://www.sgou.ac.in).

The University has not authorized any external agencies/institutions/persons to collect any fee on behalf of the University. The University does not collect fees in any other mode than ONLINE through the official admission portal.

## 12. Fee for UG Programmes

### Four Year UG Honours Programme (FYUGP)

#### 12.1.1. First Semester Fee – B A (Hon.) /B.Com (Hon.)

*(to be remitted at the time of admission during first semester)*

Sl.No.	Category	Fee (₹)
1	Admission Fee & Prospectus Fee	350
2	Affiliation Fee	350
3	Matriculation Fee	120
4	Eligibility Fee	250
5	Tuition Fee 1. SLM Fee -1900* 2. Assignment Fee -160 3. Counseling Fee -800	2860

6	Identity Card	100
7	Sports Meet and Arts Festival	200
8	Student Welfare Fund	300
	<b>Total</b>	4530

\* SLM will be provided as printed books and online through IDesk mobile app.

\*\*Applicants who require recognition have to remit a recognition fee of ₹350.

### 12.1.2. Fee for subsequent semesters, i.e from II to VIII Semester

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters.

**NB – Semester registration is mandatory and is applicable to all learners**

Sl.No	Category	Fee (₹)
1	Tuition Fee: 1. *SLM Fee -1900 2. Assignment Fee -160 3. Counseling Fee -800	2860
	<b>Total</b>	<b>2860</b>

\* SLM will be provided as printed books and online through IDesk mobile app. Those who do not require printed versions of SLM need to pay Rs. 500/- less than the actual SLM FEE.

\*\* An amount of ₹450 shall be paid as Fee for Lab for Courses with Laboratory practicals/training, if any.

### 12.1.3. First Semester Fee – BBA (Hon.)

(to be remitted at the time of admission during first semester)

Sl. No.	Category	Fee(₹)
1	Admission Fee & Prospectus Fee	350
2	Affiliation Fee	350
3	Matriculation Fee	120
4	Eligibility Fee	250

5	Tuition Fee; 1. *SLM Fee -1900 2. Assignment Fee -160 3. Counseling Fee -1600	3660
6	Identity Card	100
7	Sports Meet and Arts Festival	200
8	Student Welfare Fund	300
<b>Total</b>		<b>5330</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*\*Applicants who require recognition have to remit a recognition fee of ₹350.

#### 12.1.4. Fee for subsequent semesters, i.e from II<sup>nd</sup> to VIII<sup>th</sup> Semester

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters. **NB – Semester registration is mandatory and is applicable to all learners**

Sl. No.	Category	Fee (₹)
1	Tuition Fee 1. SLM Fee -1900 2. Assignment Fee -160 3. Counseling Fee -1600  Total Tuition Fee;	3660
<b>Total</b>		<b>3660</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*\* An amount of ₹450 shall be paid as Fee for Lab for Courses with Laboratory practicals/training.

#### Three- Year UG Degree Programmes

##### 12.1.5. First Semester Fee – B A/B.Com.(to be remitted at the time of admission during first semester)

Sl. No.	Category	Fee (₹)
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1	Admission Fee & Prospectus Fee	350
2	Affiliation Fee	350
3	Matriculation Fee	120
4	Eligibility Fee	250
5	Tuition Fee 1. *SLM Fee -1900 2. Assignment Fee-160 3. Counseling Fee-800	₹2860
6	Identity Card	100
7	Sports Meet and Arts Festival	200
8	Student Welfare Fund	300
	<b>Total</b>	<b>₹4530</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*\*Applicants who require recognition have to remit a recognition fee of ₹350.

### 12.1.6. Fee for subsequent semesters, i.e from II to VI Semester

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters.

**NB – Semester registration is mandatory and is applicable to learners opting fee concession also.**

Sl.No.	Category	Fee (₹)
1	Tuition Fee 1. SLM Fee 1900 2. Assignment Fee 160 3. Counseling Fee -800	₹2860
	<b>Total</b>	<b>₹2860</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*\*An amount of ₹1000 shall be paid as Fee for Lab for Courses with Laboratory practicals /training

### 12.1.7. First Semester Fee – BSc Data Science & Analytics

(to be remitted at the time of admission during first semester)

Sl. No.	Category	Fee (₹)
1	Admission Fee & Prospectus Fee	350
2	Affiliation Fee	350
3	Matriculation Fee	120
4	Eligibility Fee	250
5	Tuition Fee 1. *SLM Fee -2500 2. Assignment Fee-200 3. Counseling Fee-2300 4. Lab Fees- 2300	₹8000
6	Identity Card	100
7	Sports Meet and Arts Festival	200
8	Student Welfare Fund	300
	<b>Total</b>	<b>₹9670</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*Applicants who require recognition have to remit a recognition fee of ₹350.

### 12.1.8. Fee for subsequent semesters, i.e from II to VI Semester

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters.

**NB – Semester registration is mandatory and is applicable to learners opting fee concession also.**

Sl. No.	Category	Fee (₹)
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1	Tuition Fee 1. *SLM Fee -2500 2. Assignment Fee-200 3. Counseling Fee-2300 4. Lab Fees- 3000	₹8000
<b>Total</b>		<b>₹8000</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

First Semester Fee – BCA (to be remitted at the time of admission during first semester)

Sl. No.	Category	Fee (₹)
1	Admission Fee & Prospectus Fee	350
2	Affiliation Fee	350
3	Matriculation Fee	120
4	Eligibility Fee	250
5	Tuition Fee 1. *SLM Fee -1900 2. Assignment Fee-160 3. Counseling Fee-1600 4. Lab Fees- 1000	₹4660
6	Identity Card	100
7	Sports Meet and Arts Festival	200
8	Student Welfare Fund	300
<b>Total</b>		<b>₹6330</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*Applicants who require recognition have to remit a recognition fee of ₹350.

### 12.1.9. Fee for subsequent semesters, i.e from II to VI Semester

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters. **NB – Semester registration is mandatory and is applicable to learners opting fee concession also.**

Sl. No.	Category	Fee (₹)
---------	----------	---------

1	Tuition Fee 1. *SLM Fee -1900 2. Assignment Fee-160 3. Counseling Fee -1600 4. Lab Fees- 1000	<b>₹4660</b>
<b>Total</b>		<b>₹4660</b>

\* SLM will be provided as printed books and online through lDesk mobile app. Fee for PG Programmes:

### 12.1.10. First Semester Fee – M.A / M.Com

(to be remitted at the time of admission during first semester)

Sl. No.	Category	Fee (₹)
1	Admission Fee & Prospectus Fee	₹400
2	Affiliation Fee	₹400
3	Matriculation Fee	₹120
4	Eligibility Fee	₹250
5	Tuition Fee 1. *SLM Fee -2100 2. Assignment Fee-200 3. Counseling Fee -1200	<b>₹3500</b>
6	Identity Card	100
7	Sports and Arts Activities	200
8	Student Welfare Fund	300
<b>Total</b>		<b>₹5270</b>

\* SLM will be provided as printed books and online through lDesk mobile app.

\*\*Applicants who require recognition have to remit a recognition fee of ₹350.

**12.1.11. Fee for subsequent semesters, i.e from II to IV Semester –  
M.A/M.Com**

The learners after completion of first semester are to register and remit the semester fees for the second and subsequent semesters.

**NB – Semester registration is mandatory and is applicable to learners opting fee concession also.**

Sl. No.	Category	Fee (₹)
1	Tuition Fee  1. *SLM Fee -2100 2. Assignment Fee-200 3. Counselling Fee -1200	<b>₹3500</b>
<b>Total</b>		<b>₹3500</b>

*\* SLM will be provided as printed books and online through IDesk mobile app.*

*# An amount of ₹1000 shall be paid as Fee for Lab for Courses with Laboratory practicals /training*

The learners shall directly collect their Self Learning Materials (SLM) from the respective LSC. However, the University is planning to deliver the SLM directly to the learner’s address by India Post on request of the learner, by paying the actual cost incurred for the same. Further procedure in this regard will be intimated as and when the facility is implemented.

**13. Fees applicable for candidates belonging to SC/ST/OBC-H categories and PwD candidates**

Candidates belonging to SC/ST/OBC-H categories eligible for fee concession from e-grantz, will be admitted to the University without collecting the tuition fee at the time of admission. But they need to remit all other fees like Admission Fee, Affiliation Fee, etc. as notified in the admission portal. Such candidates, after getting admission, shall register and submit an application for fee concession in e-grantz portal (<https://egrantz.kerala.gov.in>) selecting Sreenarayanaguru Open University as their institution. The learners need to submit the print out of e-grantz application for fee concession along with self attested copies of Caste/community/non-creamy layer certificates as applicable, issued by competent authorities as per the rules in force. The fees for the learners thus will be remitted in the candidate’s account by the Govt. On receiving the amount, the candidate has to remit the same in the University account without any delay. The name of the Institution of study should be entered as Sreenarayanaguru Open University in the e-grants form. Learners not requiring or opting out of fee concession should set the option for fee concession required as ‘NO’ in the admission portal. After successful completion of e-grantz application it is mandatory for the learners to submit the e-grantz application number in the students portal of the University. Those who fail to submit applications for e-grants in time shall be liable to pay the full amount due to the University account.

Differently Abled Learners seeking admission to UG/PG Programmes shall be eligible for fee concession as per U.O No 1241/AcA1/1/12025/SOU dtd. 02/08/2025. (Differently abled persons with a disability of 40% and above **other than Blind/Low Vision** are eligible for 50% fee concession while differently abled persons ( Blind/ Low vision) with a disability of 40% and above are exempted from fee)



**N.B - Learners who are eligible to receive e-grants from the government department must hold an Aadhaar- and a new PAN-linked zero-balance bank account, exclusively for the transactions of e-grantz. No other transactions should be carried out through this account. At the end of each semester the learner has to produce a copy of the bank statement for the period.**

- **Applications for e-grants submitted without such a dedicated zero-balance account may not be considered by the e-grantz department for processing.**
- **Existing bank accounts will not be considered for this purpose. A new separate bank account as specified above is mandatory.**
- **If the application for fee concession of the learners gets rejected by the e-grantz department, the learners are liable to remit the tuition fees & other fees remaining due.**
- **Since the fees for candidates in SC category are being granted to the applicants aadhaar linked bank account, the learners are liable to pay all the pending dues including tuition fee and other fee components to the University within 14 days of receipt of the amount from e-grantz department. Those who do not pay the dues even after receiving the grant, further actions in this regard will be taken as per the Govt. rules and University Regulations.**
- **Learners who are applying in Dual Degree mode (already pursuing another programme in any University/board) are eligible for claiming e-grants from any one institution only.**

## **14. Programme or Course Change**

**Programme Change:** The learners once admitted to a programme of their own choice will have to pursue the programme by timely registering for subsequent semesters. However, a candidate, after admission to the first semester, will be allowed to change their programme within 15 days after the last date of submission of application or the date announced by the University for the purpose. **No request for change of programme will be entertained after the last date whatever may be the reason cited.**

**Course/Elective Change:** The learners, while registering for a semester will be allowed to select elective courses of their own choice as and when applicable. Utmost care shall be taken while choosing courses since the learners are bound to study and pass the examinations for all selected courses for qualifying the programme. Any corrections in this regard shall be made before the final date of semester registration. **No further request for change of electives will be entertained after the stipulated date whatever may be the reason cited.**

## **15. Refund Policy**

In the case of an application for admission being rejected due to defects, the fees paid will be refunded to the applicant upon submission of refund application in prescribed format as mentioned in the University website. The amount eligible to be refunded will be decided as per the rules in force and directions of the UGC, and any such amount will be paid to the individual account of the candidate only.

The criteria for refunds for admitted learners who opt to withdraw from programme will be as given below:

Sl. No.	Percentage of refund of fee	Point of time when notice of withdrawal of admission is received in the Institution
1.	100%	15 days or more <b>before</b> the formally-notified last date of admission.
2.	90%	Less than 15 days but 5 days <b>before</b> the formally- notified last date of admission

3.	80%	5 days <b>before</b> the formally notified last date of admission to 15 days <b>or less after</b> the formally notified last date of admission
4.	50%	30 days or less, but more than 15 days, <b>after</b> formally-notified last date of admission
5	00%	More than 30 days <b>after</b> formally notified last date of admission

\* All Refund applications are to be placed via the format given in the university website/learners portal only, and within the stipulated time limit. The refund applications must include application/enrollment details, proof of payment, TC (if applicable) and the bank account details for remittance of eligible refund amount. Request for refund of fee through e-mail or any other means will not be considered whatever the reasons cited.

\*\* Late or incomplete refund applications will not be considered. Refunding of Fee is subject to the University Fee Refund Policy only.

\*\*\* The applicant is solemnly responsible for any discrepancy in the data submitted.

## 16. Documents for Admission

The admissions will be conducted for 30 programmes:

**6 Honours U.G. Programmes (4 year) with exit option at the end of third year**

**10 Other UG Programmes (3 year)**

**14 PG Programmes (MBA and MCA Programmes notified separately; please see [www.sgou.ac.in](http://www.sgou.ac.in))**

The admission process will commence as per the date shown in the admission notification released for admission to 2026 February Session. The notification will include the date of opening of the application portal and the last date for submission, along with other details.

The University Grants Commission (UGC) has made it mandatory for all candidates applying for admission to ODL/Online programmes in India to have a DEB ID which can be generated through the link available in our University admission portal. Or any person can directly create the ID through the facility available on the UGC-DEB website. However, those candidates who do not have a DEB ID can create it using the facility available in the application portal of the University (Please refer to clause 11.2 of the Prospectus for details).

**It is mandatory for each candidate to have a valid e-mail ID and mobile number for submitting an application for admission to any programme in the University.**

**The admission will be completed in three phases as below:**

1. **Online Submission:** The candidate registers on the admission portal and applies for a programme by filling up the details, uploading documents and paying the I Semester fees and Admission and allied fee.
2. **Online Verification:** The respective Regional Centres will verify the online applications for the genuineness of documents, validation of claims and eligibility of the candidate. The applicants found fulfilling all the requirements will be provisionally admitted and such applicants will be able to download admit cards in their dashboard. Those applications for which any clarification/additional documents are required will be referred for physical verification. Applications found to be not eligible/submitted false data/documents will be rejected and reported to the concerned authorities for necessary legal actions.

❖ Applicants granted admission can download admit cards from their dashboard.

- ❖ In the case of applications requiring physical verification, the candidates will be directed to attend at specific centres with original documents in proof of their claims.
- ❖ If an application is rejected, the candidates will be eligible for refund of fee as per rules existing. For refund, there will be an option in their dashboard to submit their Aadhaar linked bank account details. The refund will be made only through the applicants' bank account.

All candidates will be informed of the outcome of the verification process through email and/or text message (SMS/whatsapp) and notification in the dashboard.

## 17. Admit Card

The candidates can download admit cards from their dashboard using their username and password. The admit card is a testimony of their learner status in the University.

## 18. ID Card

Learners will be provided a University identity card upon admission. The Identity cards will be distributed through the LSCs concerned. The card will be valid till the completion of the programme. The identity card has to be produced at the time of examination for learner identification.

## 19. Programme Delivery

The University has adopted a blended mode of delivery for its Academic Programme as per ODL Regulations. In the spirit of this methodology, the following components of instructions are deployed by the University:

### **Self-Learning Materials (SLM) in the Printed Format:**

The Self Learning Materials (SLM) in the printed form, for both theory and practical components of the programmes, will be delivered to the learners through post commencing from the completion of the admission process. The Self Learning Materials in printed form are carefully prepared adhering to the principles for ensuring self-learning by a team of teachers/experts who had undergone training/orientation in the task. The self-learning materials are meticulously scrutinized by content experts and edited by language specialists to ensure high quality and clarity.

### **SLM in Virtual Book Format:**

The Cyber Wing of the University has been preparing the electronic version of the printed SLMs which will be provided online to the learners through the Learning Management System (LMS) integrated to the Learner Dashboard at erp.sgou.ac.in and through the L Desk mobile application. Candidates with a valid enrolment number only will be permitted to access the digital materials. The Virtual Learning Material(VLM) is enriched with additional reference links, audio/video materials, self-assessment questions etc. to enhance the learning experience and for achieving a greater comprehension and a deeper understanding of the course content.

### **Counselling Sessions at Learner Support Centres (LSCs):**

Physical academic counselling sessions for learners are organised at the Learner Support Centers (LSCs) of the University as per the UGC-DEB Regulations, 2020. During these sessions, learners engage face to face with Academic Counsellors who are appointed as per the UGC qualifications and after undergoing an orientation programme organised by the University. They also interact with peers, participate in laboratory experiences, and engage in discussions on administrative and academic matters with the Academic Counsellors and LSC Coordinator.

### **Online Counselling Sessions:**

In addition to the required offline counselling sessions, the departments under various Schools of Studies in the University will be arranging online counselling sessions for selected topics at designated times. On demand, the

University will also arrange Online academic interaction of the learners, across the State, with the faculty members, resource persons and the Heads of Schools of Studies of the University.

### **Recorded Video Sessions:**

The Multimedia Division of the Cyber Wing of the University has been preparing recorded video sessions for selected topics within the prescribed syllabus. The sessions include lectures, panel discussions, talk shows with faculty members, subject experts, senior resource persons etc. from the related domains. The contents will be accessible to the enrolled learners through LMS/mobile app.

### **LDesk App & LMS**

To ensure easy accessibility of e-contents to the learners, University is providing digital contents viz; flipbook(e-SLM), audio & video Podcasts, Recorded lectures etc to the learners via university's Learner Management System (LMS). The LMS can be accessed by the learners from their dashboard at [erp.sgou.ac.in](http://erp.sgou.ac.in) by logging using the email id and password created at the time of admission. The mobile application named 'LDesk' which is available in Google Play Store for the learners will also facilitate access to the learning materials and notifications of the University.

## **20. Examination and Assessment System**

The evaluation of all UG and PG programmes offered by the University will be based on two components, namely, Continuous Internal Evaluation (CIE) and End Semester Examination (ESE). CIE and ESE will be in the ratio 30:70 (Percentage of total marks) respectively. There shall be End Semester Examinations (ESE) at the end of every semester for all courses as prescribed under the respective curriculum. (The University also proposes to conduct the ESE of the first and second semester together.) The End Semester Examinations shall be conducted at Examination Centres approved by the University. The Continuous Internal Evaluation (CIE), which consists of two assignments per semester which will be submitted online.

### **Self-Evaluation:**

The Self-Learning Materials are structured to empower learners to independently evaluate their comprehension of the materials. Following each study unit, exercises are included to facilitate self-assessment, allowing learners to gauge their understanding. In the event of difficulty, learners can address these challenges during the Counselling Sessions for resolution and further clarification.

### **End Semester Evaluation:**

End Semester Examinations are conducted for each semester of all programmes in accordance with the Examination Calendar. ESE accounts for 70% of the total marks. Minimum marks to pass the ESE will be 30% of the total marks of ESE. There are no minimum mark requirements for CIE. But the minimum pass mark for a course will be 35% of total marks i.e., CIE+ESE. Those learners who fail at the ESE and those who couldn't register for the ESE can apply for their corresponding Supplementary examination once notified

### **Grading System:**

To assess learner achievements using a standardized metric, the University employs the Grading System. For Undergraduate (UG) Programmes, grading is conducted on a scale of 10, while Postgraduate (PG) Programmes utilize a 5-point scale. Additionally, provision is made to assign a percentage band corresponding to each grade.

## Examination Notification

consists of examination registration deadlines, application fee details, examination time table, instructions for learners regarding examination registration, examination centres list etc. The examination notification will be available to the learners via University website, Learner Support Centres, Regional Centres and the University

<b>Grade and Grade Points</b>			
<b>Letter Grade</b>	<b>Grade Point (GP)</b>	<b>% of Total Marks obtained</b>	<b>Class</b>
O(Outstanding)	10	95% and above	First Class with Distinction
A+ (Excellent)	9	80% and above but less than 90%	
A (Very Good)	8	70% and above but less than 80%	
B+ (Good)	7	60% and above but less than 70%	First Class
B(Above average)	6	50% and above but less than 60%	
C (Average)	5	40% and above but less than 50%	
P (Pass)	4	35% and above but less than 40%. Having 30% or above for ESE is a necessary and sufficient condition for a pass.	
F (Fail)	0	Below 35% (CIE + ESE) or Below 30 % for ESE	
I	0	Could not register for the end semester examination but fulfils the eligibility criteria or cancellation of the examination.	
Ab	0	Absent	
FE	0	Failed due to lack of eligibility criteria	
Equivalent percentage mark shall be = 10 X CGPA			

HeadQuarters. It will also be circulated online through their respective LSC WhatsApp groups. All the details on examination matters are available in the Examination Hand Book.

## **Examination Registration**

In order to register for the End Semester Examination, the learner has to complete the semester registration. Exam registration is possible only through Learners Portal (<https://erpsou.ac.in>). Exam registration link will be available in the Notification Panel in the Students' dashboard.

## **Examination Centres**

Examination centres are available in all the districts of Kerala. The learners can choose their desired exam centre based on their ease of accessibility. Seats are filled on a First Come, First Served basis. However, the University reserves the right to change the exam centres and the allocation of the same.

## **Examination Admit Card**

The University will inform the learners regarding the commencement date to download the Examination Admit Card (EAC) through Examination Notification. The learners can download the EAC through the link available in the Notification Panel from the Students dashboard.

## **Prevention Of Examination Malpractices**

Any deliberate act of wrongdoing, contrary to the rules of examinations, designed to give an undue advantage to a learner is considered as Malpractice. Every learner appearing for the CIE & ESE is liable to be charged with committing malpractice(s), if he/she is observed as committing any of the malpractices stated in the "REGULATION FOR THE PREVENTION OF MALPRACTICES IN THE UNIVERSITY EXAMINATIONS –2023 which is available in the University website.

## **Open Book Examination**

An Open Book Examination in restricted mode is currently being conducted for the course Foundational Skills for Research and Writing (M21UC01AC) during the second semester for all PG programmes. The University plans to extend this facility for more courses in future.

## **Results and Grade Card**

The link to get the results, mark sheet/ Grade card is available in the Notification Panel through the Students Dashboard. Results and grade cards are also available in the Examination Tab of University website. The learners can apply for the consolidated Grade Card through the Examination Tab of University website after remitting the prescribed fee.

## **Provisional Certificate**

The learners can apply for the Provisional Certificates through the Examination Tab of University website after remitting the prescribed fee.

### **Grace Mark:**

A person with disability means a person suffering from not less than 40% of any disability as certified by the District Medical Board. To avail for the grace marks, the certificate of disability specifying the percentage of disability shall be produced before the University at the time of admission.

## **21. Learner Support Services**

Recognizing learners as the pivotal stakeholders of the University, a comprehensive array of Learner Support Services has been established. The essential systems are outlined below.

### **Help Desk**

A dedicated Help Desk operating during working hours (All working days), providing single-window services for all learner-related activities is set up in the University. The Public Relations Officer assisted by supporting staff, is in charge of the Desk.

Phone number: 0474 - 2966841, 9188909901, 9188909902 (General Enquiry)

9188909903 (Technical Assistance)

e-mail address: [helpdesk@sgou.ac.in](mailto:helpdesk@sgou.ac.in)

### **Student Grievance Redressal Cell:**

Exclusively for receiving the grievances of the students, a Students' Grievance Redressal Committee (SGRC) has been constituted with a view to solve the problems faced by students. This ensures speedy and timely solutions to grievances.

An online facility for submitting the grievances of the learners and tracking their status is available at the University. A Cell under the supervision of a designated faculty member is constituted for making necessary arrangements for addressing and resolving the grievances in a time-bound manner.

The University has appointed one Ombudsperson as the appellate body for the Student Grievance Redressal Cell (SGRC). University has an Internal Complaints Cell (ICC) as well.

### **Right to Information (RTI)**

The University has a Right to Information Division under the Public Information Officer. The Appellate authority is the Registrar of the University.

### **Scholarships**

The learners of the University can avail various scholarships through National Scholarship Portal (NSP) viz. Minority Scholarship, Fisheries Grant and others provided by the State/Central Governments. The eligible learners can avail the scholarship upon submission of application to the concerned Regional Centres for recommendation. Also the University intends to institute scholarships of its own shortly.

### **Library**

Learners can make use of books, journals, e-resources and other materials kept in the Library at the Headquarters of the University (at the Academic Wing, Vellayitambalam, Kollam).. Digitalized versions of library resources can be accessed online by the learners. A Public Digital Library with the assistance of the Cochin Shipyard Limited is being set up by the University. The State Library Council has given its consent for our Learners to access the library facility under the Council. This project is under process and will be delivered in the near future.

## Student Welfare, Arts Festival, Sports Meet and Cultural Fest

To promote social, sports and cultural activities among the learners, the University has been organising Arts festival, Sports Meet, Cultural Programmes and “Oppam (ഓപ്പം ദാന പദ്ധതി) Initiative”. The winners of Arts festival and Sports Meets will be awarded grace marks. The guidelines for the awarding of Grace Marks are available on the website of the University.

### Anti-ragging Declaration

The University Grants Commission (UGC), through a circular Vide No.F.21-5/ 2025(ARC/Show-case, Dt. 09.06.2025, has directed the Higher Education Institutions (HEI) in the country to instruct all the learners to submit an ‘Anti-ragging Undertaking’ immediately. The UGC has cautioned that it shall be mandatory for all HEIs to ensure the submission of Anti-ragging undertaking by all learners through the designated website and comply with the UGC Regulations on Anti-ragging 2009. The HEI is also required to submit a comprehensive report on the compliance of the Anti-ragging Regulations.

1. That, it shall be mandatory for all Learners registered with Sreenarayanaguru Open University to submit their Anti-ragging undertaking via designated website: [www.antiragging.in](http://www.antiragging.in) soon after their admission. The Learner receives an acknowledgement e-mail upon submission of his/her undertaking and a copy of it shall be forwarded to the SGOU e-mail: [anti-ragging@sgou.ac.in](mailto:anti-ragging@sgou.ac.in)
2. The Learner(s) failing to comply with the above-direction of the UGC shall be subjected to the actions as deemed necessary and appropriate.

As per UGC directions, the admitted learners must submit an anti-ragging declaration in the following format.

#### UNDERTAKING BY THE CANDIDATE/STUDENT

1. I ..... S/o., D/o., Mr./Mrs./Ms. .... have carefully read and fully understood the law prohibiting ragging and the directions of the Hon’ble Supreme Court and the Central/State Government in this regard.

2. I have received a copy of UGC Regulation on curbing the menace of ragging in higher education institutions, 2009 and have carefully gone through it.

3. I hereby undertake that

- a. I will not indulge in any behaviour or act that may come under the definition of ragging.
- b. I will not participate in or abet or propagate ragging in any form.
- c. I will not hurt anyone physically or psychologically or cause any other harm.

4. I hereby agree that if I am found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and as per the law in force.

5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this.....day of.....Month of.....Year

Signature:

Name:

Address:

## Anti-drugs Declaration

Learners must submit an anti-drug declaration while taking admission in the university.

### ANTI-DRUG DECLARATION FORM TO BE SIGNED BY THE STUDENT

I..... (Name) son/daughter of  
Mr./Mrs./Ms..... (Name) admitted to.....  
..... (programme and year) in ..... Sreenarayanaguru Open University  
during the year ..... hereby agree to the following terms:

1. I am aware that the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances are wrong and harmful.
2. I shall refrain from using, being under the influence of, possessing, furnishing, distributing, selling or conspiring to sell or possess, or being in the chain of sale or distribution of alcohol/tobacco/any psychoactive substances within the premises of the LSC/University or during any sponsored activities by the LSC/University.
3. I shall report to the authorities of the Institution any irregular behavior that I observe in relation to the possession, use, sale and distribution of alcohol/tobacco/any psychoactive substances which may have occurred at the Institution or during any activities conducted by students or University.
4. I shall support and actively participate in any substance use prevention education programmes which may be organized by the University/Government which would enable me to be a better student and citizen of India.
5. I shall cooperate with the authorities of the University and other relevant authorities in their investigation of any substance-related incident of which I may have information, and to prevent the possession, use, sale and distribution of any psychoactive substances in or around my LSC/University.

Date: .....

Name: .....

Signature: .....

## Anti-dowry Declaration

Learners must submit an anti-dowry declaration while taking admission in the university

## UNDERTAKING BY THE CANDIDATE/STUDENT

I ..... [Name of Student], do hereby undertake that I shall not a give or take or abet the giving or taking of dowry; or b) Demand, directly or indirectly from the parents or guardians of the bride or bridegroom, as the case may be, any dowry. Note: "dowry" shall have the same meaning as in the Dowry Prohibition Act, 1961. I aver in the full understanding that any breach of the rules or law relating to taking or abetting the taking of dowry shall render me liable for appropriate action including cancellation of my admission to the university / not being granted degree/withdrawal of degree.

Place :..... Signature :.....

Date:..... Name in Block Letters:.....

Name of programme :.....

## 22. Centre for Internal Quality Assurance

Sreenarayanaguru Open University has deployed an exclusive centre to ensure quality across all its operational domains by name **Centre for Internal Quality Assurance (CIQA)**. The Centre is headed by a full-time Director with the required administrative staff. Under the Centre, a Quality Assurance Committee has been constituted, adhering to the UGC regulations. The CIQA works on the principle of continuous review as a mandatory requirement for robust quality assurance and enhanced ecosystem. Therefore, primarily, the Centre has been entrusted with the deployment of appropriate strategies for a stratified review system. It covers academics, administration, learner support, quality and safety, and other vital domains of the University. The administration of feedback from Learners and subsequent analysis for necessary action is the major pathway of the Quality Assurance System. The Centre is entrusted to ensure that the learners are absolutely empowered to receive quality services through the enforcement of the benchmarked practice. The Quality Assurance Manual is an approved document of the University which details the policies and procedures of quality assurance. The CIQA Annual Report will be published every year. There shall be a third-party academic audit every five years and an internal academic audit every year by the Centre for Internal Quality Assurance.

## 23. Career Development and Placement Cell

The University has instituted a Career Development and Placement Cell to cater to the needs of the learners towards a promising career. The Placement Cell of the University assists the learners for getting placement. The University shall conduct Placement training, Job fair etc. on demand from the learners. The learners have the option to undergo various job oriented certificate programmes offered by the University along with their UG/PG studies.

## 24. Community-connect Programmes

Sreenarayanaguru Open University reaches out the potential learners by identifying and educating them on the 'anywhere anytime learning' guaranteed by our University and motivating them to enroll for the programmes of their choice. In pursuance of this philosophy, the University has already undertaken the following social responsibility programmes:

**"Samanwaya"** The "Samanwaya Project" is an educational initiative provided by Sreenarayanaguru Open University, aimed at offering the opportunity to learn and develop new skills to the inmates of various prisons in the state. This program enables inmates to pursue the UG and PG programmes offered by Open University. By facilitating access to education, the "Samanwaya" project aims to rehabilitate inmates, reduce recidivism, and aid in their successful reintegration into society. This initiative underscores the

belief that education can be a powerful tool for personal transformation and social betterment, even within the prison system.

**“Darppanam”** Sreenarayanaguru Open University, aligning with the mission of the Government of Kerala to reach the milestone of Complete Graduates’ State, is having memorandum of understanding (MoU) with various local self-governments to enrol the people who were unable to pursue their studies after higher secondary due to various reasons. West Kallada grama panchayath in Kollam district is the first beneficiary out of the scheme, by enrolling a bunch of women learners in 2022. The “Darppanam” initiative in Kasargod and Wayanad districts focuses on enhancing educational opportunities for the local population in Kasaragod district.

**“Smart Kuttyadi”** Similarly, the “Smart Kuttyadi” program in Kuttiyadi, Kozhikode, to improve educational outcomes in Kuttiyadi Panchayat. These initiatives collectively strive to make education more accessible and impactful, fostering personal and community development.

**“Njangalum Collegilekku”** is another remarkable event with the support of Mankada Panchayath under the able support of the MLA aiding the support of GEMS college.

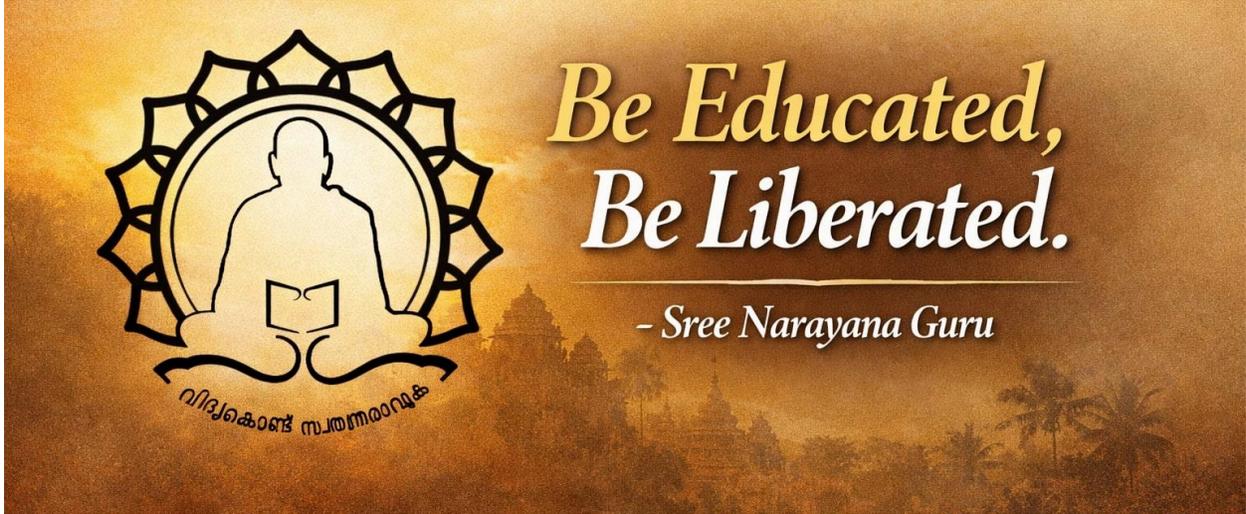
**“ Ellavarkkum Birudam ”** is another project initiated in Neyyattinkara Panchayat under the MLA for those who wish to pursue their higher education.

**“Fee waiver schemes”** The University extends its helping hands to various sectors of the society including eligible candidates from orphanages, visually impaired, LGBTQ etc. This programme aims to provide equitable access to education by reducing financial barriers for these deserving learners.

## 25. Green Protocol

The University follows a set of guidelines and practices to minimize environmental pollution and follows green protocol.

*\*The prospectus shall be subject to amendments, modifications, additions and deletions, issued by the University from time to time.*



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